

Throwley Parish Council

Minutes of the Meeting of the Parish Council

Held on Wednesday 11th December 2024 at 6.30pm at Sheldwich Village Hall

Reference 24.12 TPC Minutes December.docx

24.12.01 Note of Persons Present

Cllr Adam Jastrzebski (Chairman), Cllr Di Lintott, Cllr Alan Murphy, Cllr Paul Furneaux, Cllr Frances Wilson, Cllr Sarah Jane Torney
Marie Norris (Clerk),

Apologies to be received and approved

The Chairman opened the meeting and welcomed all attendees. Apologies were received from Cllr Emma Brown and approved.

24.12.02 Declarations of Interest and Dispensation

There were no declarations relating to items on the agenda.

24.12.03 Confirmation of Minutes of the last Parish Council Meeting

The minutes of the Throwley Parish Council meeting held on 8th October 2024 were accepted and signed as a true record.

24.12.04 Matters Arising from the Minutes

- The process of adding Cllr Brown to the banking mandate is underway.
- The restructure of the online storage system remains ongoing.
- Damage to the Throwley sign could not be claimed on insurance and it was agreed that replacing the sign at this point would not be cost effective.
- Waste Recycling Collection – No missed collections had been raised with the PC. It was hoped that the change by Suez to using bigger vehicles had proved positive and collections were now being met.
- Digital Broadband- Cllr Jastrzebski reported that the contractors are in the final stages of contract negotiation. At present nothing further is known But the Chairman will update further when any more information is received.
- The update of the Throwley asset register remains ongoing.
- Cllr Wilson advised that finding a provider for just Defibrillator training was proving difficult as many providers offered a full first aid course with defib training which was costly at around £150 p/p. The British heart foundation did previously run a course however due to its popularity was oversubscribed and bookings for the course have now been closed. A virtual training course is now being offered by the British Heart Foundation. Cllr Wilson agreed to put the link on the Throwley WhatsApp Group. Cllr Torney and the clerk will also assist.

24.12.05 Public Interval

No members of the public were in attendance; therefore, no items were brought to the attention of the parish council.

24.12.06 Planning Matters

APPLICATION REF: 24/504536/LBC PROPOSAL: Listed Building Consent for the erection of an open porch to east facing elevation, replacement fenestration and doors, insertion of stove and flue into extended chimney including re pointing

existing chimney. Oil tank siting and associated screening to side of existing garage, minor re facing works to garage and reconstruction of existing flint wall and associated gate.

ADDRESS: South Forstall Farm Almshouse Road Throwley Forstal Kent ME13 0PJ

COMMENTS DUE BY: 16 December 2024

Parish Council Decision – Support

APPLICATION REF: 24/504539/FULL PROPOSAL: Erection of an open porch to east facing elevation, replacement fenestration and doors, insertion of stove and flue into extended chimney including re pointing existing chimney. Oil tank siting and associated screening to side of existing garage, minor re facing works to garage and reconstruction of existing flint wall and associated gate.

ADDRESS: South Forstall Farm Almshouse Road Throwley Forstal Kent ME13 0PJ

COMMENTS DUE BY: 12 December 2024.

Parish Council Decision – Support

APPLICATION: 24/504777/SUB Officer: Guy Martin Grid: 599832/154155 Ward: East Downs Parish: Throwley Address: Bethel Row, Crooked Cottage Throwley Faversham Kent ME13 0JR Proposal: Submission of details pursuant to condition 3- (details of fencing) 5- (construction drawings) 6-(external joinery) 7- (rooflights) 8- (biodiversity enhancement) 9- (external lighting) subject to 22/505815/FULL

APPLICATION REF: 24/504579/FULL PROPOSAL: Re-facing works to outbuilding with black weatherboard ADDRESS: Forstal Cottage Almshouse Road Throwley Forstal Kent ME13 0PJ

COMMENTS DUE BY: 24 December 2024, DECISION DUE DATE: 27 December 2024

CASE OFFICER: Kelly Sharp

Parish Council Decision – Support

24.12.07

Financial Matters

Bank Balance

The bank balance and bank reconciliation had been distributed to all members of the PC prior to the meeting. As of 10th December 2024, the bank balance stands at £6,215.70 with a no receipts for this period.

Invoices for Payment

No invoices were submitted for this period.

Transactions approved since October 2024

Transactions approved since the October meeting are detailed below:

06-Dec-24	12:30	B/P to: Sheldwich V. THROWLE	-42	6215.7
05-Dec-24	06:19	S/O to: Marie-Ann N CLERK SAL	-123.6	6257.7
30-Nov-24	18:58	Service Charge	-6	6381.3
19-Nov-24	06:23	Direct Debit (EDF EN A-37A6070	-19.53	6387.3
05-Nov-24	06:26	S/O to: Marie-Ann N CLERK SAL	-123.6	6406.83
31-Oct-24	18:59	Service Charge	-5.4	6530.43
16-Oct-24	06:16	Direct Debit (EDF EN A-37A6070	-18.9	6535.83

Following the NALC Pay award the salary scale for clerks had been increased this would result in a spine point increase from £12.63 to £13.26p/h The Parish Council agreed to adopt this and the clerk will change the direct debit from January 2025.

An invoice for Throwley Events Association (TEA) in relation to the fete would be raised. It was agreed that the PC would invoice TEA for £38.06 for the electricity. Cllr Furneaux agreed to let the clerk know the final cost of the grass cutting for the fete so that an invoice could be raised.

Cllr Lintott raised the question concerning the tree works and whether the programme of works had been completed. The clerk agreed to look into this. It was also agreed that a contingency amount of £300 be included in the 25/26 & 26/27 financial forecast.

Precept 25/26

The Parish Council considered the current financial forecast and approved the precept for 25/26. It was resolved that the precept was set at £4226.06 an increase of 2.5% on the previous year (£4123.00)

24.12.08

KCC Highways/ Road Damage resulting from Closure of A251

Cllr Wilson confirmed that she had made contact with KCC and SGN but as yet no formal meeting had been arranged to discuss what repairs to the roads would take place. As KCC Highways will only repair damage to the roads and many of the issues in Throwley are on the verge and pull ins which are not officially part of the highway however the Parish Council feel that the areas of the verge that have been damaged could fall within damage to property. With this in mind, Cllr Wilson has suggested that all residents that have sustained damage to their verges could form a collective group and the PC could report the damage along with the landowner. It was also suggested that the reports should not only be raised on the Highways portal but additionally via the Fix my street website. Cllr Wilson agreed to take this forward and draft some email communication that can be sent to residents explaining how to report and what to raise with KCC. Cllr Lintott requested that any report with KCC also include the current fly tipping reports, which have been reported directly to KCC but as yet, no clean-up has taken place.

24.12.09

Community Resilience Planning

A lengthy discussion took place regarding resilience planning and whether Throwley should produce a resilience plan for the village. As a result of the discussion, it was agreed that although a formalised approach may prove to be of benefit in some

instances, the strong neighbourhood structure and ties already in place in our community have previously shown that if an emergency situation or incident was to take place, our community would be able to come together without the need for a formalised plan. The parish council voted on the question of whether a Resilience plan should be adopted and it was decided that, taking into account the strong community feel and the size of the village, a formal plan was not required.

24.12.10

Any Other Business

The Chairman advised that he had received correspondence from Hugo Fox, the website provider for Throwley Parish Council, offering to provide the domain name ending with gov.uk. No charge has been made to reserve the domain name Throwleyparishcouncil.gov.uk.

The Chairman agreed to look at Hugo Fox's proposal further before a decision is made.

24.10.11

Date for next meeting

Future meetings were agreed for Tuesday 18th February and Tuesday 25th March 2025. Both at Sheldwich Village Hall.

There being no other business. The Chairman thanked all for attending and closed the meeting at 8.30pm.